

General Information

ECC Program Dates & Hours

September 3, 2019 – August 21, 2020

Hours of Operation: 7:30 a.m. - 6:00 p.m.

Admission Policy

The JCC Early Childhood Center welcomes children of all backgrounds.

Priority for admission is as follows:

1. Children currently enrolled
2. Siblings of children currently enrolled.
3. Children on the waiting list
4. Children of JCC members.
5. Children of families who are members of affiliated Jewish institutions.
6. Children new to the program.

In all cases, acceptance with desired schedules depends on availability. Confirmation of placement will be e-mailed in early April. A wait list is maintained to fill any openings that become available during the school year.

See the below for necessary fees.

Withdrawal by Parent

The JCC ECC requires at least 30 days written notice before withdrawing a child from the JCC. If such notice is not given, you will be held responsible for tuition payments until the end of the Enrollment Agreement Year.

Seasonal Leave

Our seasonal leave policy is meant to meet the needs of academic/teaching families whose employment responsibilities change on a semester basis. Families taking a seasonal leave may reserve space in the program with the payment of a monthly space-holding fee. Please

JCC Membership

JCC Membership is **required** for ECC enrollment: Membership enables you to participate in a wide variety of activities and programs the JCC sponsors. See www.jccannarbor.org for more information regarding membership.

Tuition and Fees

Payment Policy: Payments for tuition and other fees are due the first of every month. Payment received after the **fifth** of the month may be assessed a **\$10.00 late fee**.

Schedule Reduction Fees (per child):

A fee of \$50 is applied for the first schedule reduction. Fees increase by \$50 for each additional reduction..

All schedule reductions must be for a minimum of two calendar months.

Application Fee: An **Application Fee of \$100** is required at the time of **initial application for children new to the ECC**. This fee is refundable if we are unable to offer a space within the school year.

Deposit: A **\$500.00 deposit** is required upon acceptance of your child as an ECC student. This amount will be applied to this child's final month's tuition when the necessary 30 days' notice in writing has been provided.

Sibling Discounts — A **10% tuition reduction** is given on the lower costing tuition for any child after the first, simultaneously enrolled.

Minimum Schedule: 2 Full OR 2 Half Days (half days are available for our Pre-school program only)

Alternative Schedules: Schedules that mix half days and full days, and other schedules not indicated on this application are only available through special arrangement with the ECC Director.

Monthly Tuition

Infant/Toddler 2 months to 3 years as of 9/1/19		
	Full Days	Half Days
5 days/week	\$1764	N/A
3 days/week	\$1216	N/A
2 days/week	\$811	N/A

Pre-school 3 years to 5 years as of 9/1/19		
	Full Days	Half Days
5 days/week	\$1276	\$957
3 days/week	\$877	\$658
2 days/week	\$584	\$438

JCC Early Childhood Center Application 2019-2020

One child per application

Child's Name _____ Birth Date _____ Start Date _____

Address _____ City/State/Zip _____

Parent's Name _____ Phone _____ M H W

e-mail _____ Phone _____ M H W

Parent's Name _____ Phone _____ M H W

e-mail _____ Phone _____ M H W

Step 1: Mark applicable program indicated by age as of 9/1/2018:

Infant/Toddler
(2 months to 3 years)

 Preschool
(3 years and up)

Step 2: Mark applicable weekly schedule:

- Full Time - 5 Whole Days (You're done!)
 Part Time (move on to step 3)

Step 3: Mark applicable part-time daily schedule:

- Full-day
 AM (7:30AM-12:30PM, not available for infants and toddlers)

Step 4: Mark your desired part-time weekly schedule:

Choice 1:

M	T	W	Th	F

Choice 2:

M	T	W	Th	F

Choice 3:

M	T	W	Th	F

- The minimum ECC schedule is two full or two mornings only (our mornings-only schedule is available only for our pre-school program).
- Recommended partial week schedules are either M-W-F or T-Th. These schedules maximize continuity for your child and create stronger connections to their classrooms.
- Tuition is calculated on an annual basis, and has been divided into monthly installments for parents' convenience. No reimbursements are given for days off.
- Children generally transition into new age groups as part of a cohort, in order to maintain continuity. Transitions usually take place in mid-June.

The more choices you provide, the greater our ability to meet your needs!

In the interest of objectivity and confidentiality, families interested in **financial aid** are asked to complete an online application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment at <https://online.factsmgt.com/aid> no later than **June 1, 2019**. For more detailed information, please access our website at ecc.jccannarbor.org.

Return to: JCC Early Childhood Center, 2935 Birch Hollow Dr, Ann Arbor, MI 48108
or email to admissions@jccannarbor.org

Credit Card Number _____ VISA MC
 CVV _____ Exp. Date _____ Billing Zip _____ **Charge Amount \$** _____
 Cardholder Name _____ Date _____
 Signature of Cardholder _____

Office Use Only

Date received _____
 Reviewed by _____
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