

General Information

ECC Program Dates & Hours

September 5, 2017 – August 24, 2018

Hours of Operation: 7:30 a.m. - 6:00 p.m.

(Michigan licensing regulations state that children can be in care for no more than 10 consecutive hours/day.)

Admission Policy

The JCC Early Childhood Center welcomes children of all backgrounds.

Priority for admission is as follows:

1. Children currently enrolled who complete their contracts.
2. Siblings of children currently enrolled.
3. Children of JCC members.
4. Children of families who are members of affiliated Jewish institutions.
5. Children new to the program.

In all cases, desired schedules depend on availability. Confirmation of placement will be e-mailed in early April. A wait list is maintained to fill any openings that become available during the school year.

A one-time non-refundable deposit of \$500 for all applicants and an enrollment fee of \$100 for new applicants **must** accompany the application. See the right column for details. Check or credit card accepted for these fees. Please make checks payable to the **JCC of Greater Ann Arbor**.

Withdrawal by Parent

The JCC ECC requires at least 30 days written notice before withdrawing a child from the JCC. If such notice is not given, you will be held responsible for tuition payments until the end of the Enrollment Agreement Year.

Early withdrawal will result in loss of deposit.

Extended Leave

Families who return to the program after an extended leave are not guaranteed space, and must submit a new application, deposit, and enrollment fee. Space can be held through payment of a space-holding fee equal to a two-half day schedule for the months absent.

JCC Membership

JCC Membership is **required** for ECC enrollment:

Family (2 parents & children)—\$250

Single Parent Family (single adult & children)—\$150

Membership enables you to participate in a wide variety of activities and programs the JCC sponsors.

Tuition and Fees

Tuition Payment Policy — Payments are due the first of every month. Payment received after the **fifth** of the month will be assessed a **\$10.00 late fee**.

Schedule Reductions per Child —

Before June 1st: \$25 for the first schedule reduction, and \$100 for each additional reduction. After June 1st: \$50 for the first schedule reduction, and \$100 for each additional reduction.

Enrollment Fee — A non-refundable **Enrollment Fee of \$100** is required at the time of **initial application for children new to the ECC**

Deposit — A non-refundable **deposit of \$500.00** is required at the time of your first application. This amount will then be applied to this child's final month's tuition when you have provided the necessary 30 days' notice in writing.

Sibling Discounts — A **10% tuition reduction** is given on the lower costing tuition for any child after the first, simultaneously enrolled.

Minimum Schedule - 2 Full OR 2 Half Days (half days are available for our Pre-school program only)

Monthly Tuition

Infant/Toddler (year round)		
2 months to 3 years as of 9/1/17		
	Full Days	Half Days
5 days/week	\$1615	N/A
3 days/week	\$1113	N/A
2 days/week	\$742	N/A

Pre-school (year round)		
3 years to 5 years as of 9/1/17		
	Full Days	Half Days
5 days/week	\$1168.00	\$877.75
3 days/week	\$803.25	\$605.25
2 days/week	\$535.50	\$403.50

Pre-school (9.5 months)	
September 6, 2016 – June 2017	
3 years to 5 years (as of 9/1/16)	
	Mornings Only
5 days/week	\$910
4 days/week	\$840
3 days/week	\$630

JCC Early Childhood Center Application 2017-2018

One child per application

Child's Name _____ Birth Date _____ Start Date _____

Address _____ City/State/Zip _____

Parent's Name _____ Phone _____ M H W

e-mail _____ Phone _____ M H W

Parent's Name _____ Phone _____ M H W

e-mail _____ Phone _____ M H W

Step 1: Mark applicable program indicated by age as of 9/1/2017:

<input type="checkbox"/> Full year Infant/Toddler (2 months to 3 years)	<input type="checkbox"/> Full year Preschool (3 years and up)	<input type="checkbox"/> 9.5 month Preschool (3 years and up AM only September 6 – June 16)
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Step 2: Mark applicable weekly schedule:

Full Time - 5 Whole Days (You're done!) Part Time (move on to step 3)

Step 3: Mark applicable part-time daily schedule:

Full-day AM (7:30AM-12:30PM)

Step 4: Mark your desired part-time weekly schedule:

Choice 1:

M	T	W	Th	F

Choice 2:

M	T	W	Th	F

Choice 3:

M	T	W	Th	F

The more choices you provide, the greater our ability to meet your needs!

- The minimum ECC schedule is two full or two mornings only (our mornings-only schedule is available only for our pre-school program).**
- Recommended partial week schedules are either M-W-F or T-Th. These schedules maximize continuity for your child and create stronger connections to their classrooms.
- Schedules that mix half days and full days, and other schedules not indicated on this application are only available through special arrangement with the ECC Director.
- Tuition is calculated on an annual basis, and has been divided into monthly installments for parents' convenience. No reimbursements are given for days off.
- While the ECC is open from 7:30am until 6pm, Michigan licensing regulations state that children may not be in care for more than 10 hours/day.
- Children generally transition into new age groups as part of a cohort, in order to maintain continuity.

In the interest of objectivity and confidentiality, families interested in **financial aid** are asked to complete an online application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment at <https://online.factsmgt.com/aid> **no later than June 1, 2017**. For more detailed information, please access our website at ecc.jccann Arbor.org.

Return to: JCC Early Childhood Center, 2935 Birch Hollow Dr, Ann Arbor, MI 48108
or email to admissions@jccann Arbor.org

Credit Card Number _____ VISA MC
 CVV _____ Exp. Date _____ Billing Zip _____ **Charge Amount \$ _____**
 Cardholder Name _____ Date _____
 Signature of Cardholder _____

Credit cards are accepted for enrollment fees and deposits only!

Office Use Only

Date received _____
 Reviewed by _____
 4D _____
 Check # _____